



Gadsden City Board of Education
December Regular Meeting
12/03/2024 04:00 PM
At Emma Sansom Middle School
2210 W. Meighan Blvd, Gadsden, AL

MEETING MINUTES

Attendees

Voting Members

Hon. Allen Millican, Board Chairman-District 7
Mr. Mike Haney, Board Member – District 4
Rev. Z. Andre’ Huff, Board Member – District 3
Mrs. Rita Smith, Board Member – District 2
Mrs. Nancy Stewart, Board Member – District 6

Absent Voting Member

Mr. Mark Dayton, Vice Chairman – District 5
Ms. Adrienne Reed, Board Member – District 1

Non-Voting Members

Mr. Keith Blackwell, Superintendent
Mr. Ed Howard, Attorney
Mrs. Cory Skelton, Chief School Financial Officer
Mrs. Kelly Swafford, Superintendent Administrative Assistant

A. Call to Order, Opening Prayer, Pledge of Allegiance

1. Chairman Millican called the meeting to order at 04:00 p.m. Mrs. Rita Smith led with prayer, followed by the pledge of allegiance to the flag. Chairman Millican declared a quorum was present.

B. Recognition of Visitors/Guests

Superintendent Blackwell introduced Mr. Charlton Giles, principal of Emma Sansom Middle School, and thanked him for hosting the board meeting.

1. Principal Giles welcomed everyone to Emma Sansom Middle School and introduced Mr. Johnathan McKay, the Emma Sansom Middle Teacher of the Year. Mr. Giles also introduced Samantha Roper, the school's choral teacher. Ms. Roper's choral class sang two songs for the board members and guests.

C. Approval of Agenda

Motion made by: Mr. Mike Haney

Motion seconded by: Mrs. Rita Smith

Voting:

Rev. Z. Andre' Huff – Yes

Mrs. Nancy Stewart – Yes

Hon. Allen Millican – Yes

Mr. Mike Haney – Yes

Mrs. Rita Smith – Yes

D. Reports

1. No reports

E. Board Action

1. **Approval of Minutes**

The minutes of the following meeting were presented to the board for approval.

- a. **Regular Board Meeting on November 7, 2024.**

Motion made by: Mrs. Rita Smith

Motion seconded by: Mr. Mike Haney

Voting:

Rev. Z. Andre' Huff – Yes

Mrs. Nancy Stewart – Yes

Hon. Allen Millican – Yes

Mr. Mike Haney – Yes

Mrs. Rita Smith – Yes

2. **Surplus Property**

- a. Superintendent Blackwell recommended the board approve listed property from Eura Brown Elementary School as surplus items.

Motion made by: Rev. Z. Andre' Huff

Motion seconded by: Mrs. Rita Smith

Voting:

Rev. Z. Andre' Huff – Yes

Mrs. Nancy Stewart – Yes

Hon. Allen Millican – Yes

Mr. Mike Haney – Yes

Mrs. Rita Smith – Yes

3. **Approval of Job Description for New Position**

a. **Facilities Maintenance Manager**

Superintendent Blackwell recommends the board approve the job description for Facilities Maintenance Manager.

Motion made by: Mr. Mike Haney

Motion seconded by: Mrs. Nancy Stewart

Voting:

Rev. Z. Andre' Huff – Yes

Mrs. Nancy Stewart – Yes

Hon. Allen Millican – Yes

Mr. Mike Haney – Yes

Mrs. Rita Smith – Yes

4. **Personnel Action Recommendations**

Superintendent Blackwell recommended the following personnel actions be approved:

Motion made by: Rev. Z. Andre' Huff

Motion seconded by: Mrs. Rita Smith

Voting:

Rev. Z. Andre' Huff – Yes

Mrs. Nancy Stewart – Yes

Mr. Mike Haney – Yes

Hon. Allen Millican - Yes

Mrs. Rita Smith – Yes

RESIGNATION

<u>Resignation:</u>		<u>Effective Date:</u>
Madisyn Horton (b/f)	Floyd Elementary School Classroom Teacher	11/29/2024
Elisa Hope Bolling (w/f)	Floyd Elementary School Secretary/Bookkeeper	12/20/2024
Samuel Green (b/m)	Striplin Elementary School Classroom Teacher	12/20/2024
Charity Pankey (w/f)	Thompson Elementary School Classroom Teacher	11/22/2024
Dianna Vaughn (w/f)	Gadsden Family Literacy Center Instructional Aide	12/06/2024

RETIREMENT

<u>Retirement:</u>		<u>Effective Date:</u>
Bruce Bailey (w/m)	Gadsden City High School Special Education History Teacher	01/01/2025
Nicole Chester (b/f)	Central Office Federal Programs Specialist	01/01/2025

EARLY RETURN FROM FAMILY MEDICAL LEAVE OF ABSENCE

<u>Returning:</u>		<u>Effective Date:</u>
Shari Cowan	Floyd Elementary School CNP Lunchroom	12/02/24 Pending Board Approval

(PART A) NEW PERSONNEL

<u>New Employee:</u>		<u>Effective Date:</u>
(A-1) Kent Colvin (w/m)	Gadsden City High School Special Education Classroom Teacher 2425.165	01/06/2025
(A-2)) Katherine Peek (w/f)	Gadsden City High School Special Education Classroom Teacher 2425.169	01/06/2025 Pending Dec 13 th Graduation and Certification
(A-3) Kyle Thacker (w/m)	Striplin Elementary School Classroom Teacher 2425.167	01/06/2025
(A-4) Paula Martinez (h/f)	Gadsden City High School Bilingual Title I Aide 2425.166	12/04/2024 Academic Year 2024-2025 Only
(A-5) Tara Williams (b/f)	Gadsden City High School CNP Worker 2425.161	12/05/2024

Substitutes:
New Non-Certified Teacher Substitutes:

Jessica Dixon-Oliver
Sylvia Horton
John Link
Katherine Peek
Elena Jones

New Support Substitute:
Callie Hood

5. Monthly Financial Report and Bank Reconciliation

CSFO Cory Skelton presented the monthly financial report to the board for review and approval. The financial data and cash balances presented are based on the reconciled bank statement and the general ledger as of October 31, 2024.

Motion made by: Mr. Nancy Stewart

Motion seconded by: Mrs. Rita Smith

Voting:

Rev. Z. Andre' Huff – Yes

Mrs. Nancy Stewart – Yes

Mr. Mike Haney – Yes
Hon. Allen Millican - Yes
Mrs. Rita Smith – Yes

F. Information Items

1. Old Business
2. New Business
 - Rev. Huff inquired about the funding for SROs and the importance of having a full-time SRO at each school. CSFO Skelton spoke on the Education Trust Fund Grant.
 - Superintendent Blackwell discussed the new building located at 220 Locust St, which will house the Annex personnel and be the new location for Gadsden Alternative School. The name will be Downtown Educational Center with plans to open in January 2025.
3. **Next Regular Board Meeting is scheduled for Tuesday, January 14, 2025, at 5:00 p.m. at Striplin Elementary School.**
4. Grant Updates for Gadsden City Schools: A list was created to inform the board members about the grants that have been recently awarded and applied for.
5. A holiday event schedule was distributed with dates and times of the holiday events at each school.

G. Adjournment

Motion made by: Mr. Mike Haney

Motion Seconded by: Mrs. Nancy Stewart

Voting:

Rev. Z. Andre' Huff – Yes
Mrs. Nancy Stewart – Yes
Mr. Mike Haney – Yes
Hon. Allen Millican - Yes
Mrs. Rita Smith – Yes

Chairman Millican declared the meeting was adjourned at 4:34 p.m.

Secretary/Superintendent

Date